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|  | **INDUSTRIAL TRAINING**  A1  **LOG BOOK EVALUATION** |

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| --- | --- | --- |
| Name of student |  | TOTAL MARKS (100%) |
| Matric no. |  |
| UMP Supervisor |  |

## Part A (30%): Use the following criteria as the basis for evaluating log book on a scale of 1 (low), 2 (moderate) and 3 (high) according to the rubrics in the table below – *fill by UMP supervisor*

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| --- | --- | --- | --- | --- |
| Item Assessed | | | | Score Ranking |
| Criteria | Poor(1) | Good(2) | Excellent(3) | Score |
| Student’s activities (Daily Planning) | Student’s activities are not clearly explained. | Student’s activities are clearly explained. | Student’s activities are clearly explained with supporting figures, flow chart, pictures etc. |  |
| Organization of log book | Contents are not delivered well, poor handwriting. | Contents are well delivered with good handwriting. | Contents are clearly delivered well with good handwriting, neat and tidy. |  |
| Timeline (Punctuality) | Never submit the logbook to the supervisor. | Submission of logbook to supervisor 3 days to 1 week late. | Submission of logbook to supervisor on time. |  |
| **TOTAL SCORE (FULL MARKS 30)** | | | | (**Score x 30%) / 9** |

**Part B (70%)**: In this section, the marks can be obtained from log book (based on industry SV mark) – ***need to fill by student***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Week | Mark | Week | Mark | Week | Mark | Week | Mark |
| W1 |  | W7 |  | W13 |  | W19 |  |
| W2 |  | W8 |  | W14 |  | W20 |  |
| W3 |  | W9 |  | W15 |  | W21 |  |
| W4 |  | W10 |  | W16 |  | W22 |  |
| W5 |  | W11 |  | W17 |  | W23 |  |
| W6 |  | W12 |  | W18 |  | W24 |  |
| **TOTAL** |  | **TOTAL** |  | **TOTAL** |  | **TOTAL** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Total weekly marks | No of week practical training | Average marks(A) / (5 XB) | Actual marks(C) x 70% |
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